

Event Closing Form

Form ORIC-UOS-9-B

Instructions:

1. Please only type in the gray area by clicking the cursor there
2. Try to write precisely
3. Hard copy/handwritten forms will not be entertained
4. After completion, convert the form into PDF for onward transmission
5. Share the form with ORIC with a weak after execution of the event
6. Share it at [**oric.media@uos.edu.pk**](mailto:oric.media@uos.edu.pk)
7. Get a Clearance receipt from ORIC for financial adjustment in the Treasurer's Office.

|  |  |  |
| --- | --- | --- |
| 1. | Title: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 2. | Date: | DD-MM-YYYY | 3. | Participants: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 4. | Keynote Speakers | I. |  | |
|  |  | |  |
|  | II. |  | |
|  | | | | |
|  |  | III. |  | |
|  | | | | |
|  |  | IV. |  | |

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| 5. | Event Stakeholders | I. |  | |
|  |  | |  |
|  | II. |  | |
|  | | | | |
|  |  | III. |  | |
|  | | | | |
|  |  | IV. |  | |

|  |  |
| --- | --- |
| 6. | Event Objectives |
|  | Please try to write in bullet format |

|  |  |
| --- | --- |
| 7. | Learning outcome/achievements |
|  | Please try to write in bullet format |

|  |  |
| --- | --- |
| 8. | How the Event is Useful for Stakeholders? |
|  | Please try to write in bullet format |

|  |  |
| --- | --- |
| 9. | Way Forward Strategy / Follow-up of the Event Outcome |
|  | Please try to write in bullet format |

|  |  |
| --- | --- |
| 10. | Pictorial Evidence |

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| --- |
| After clicking the cursor in the gray area within the yellow frame, go to INSERT in toolbar and select picture from your device |

For ORIC-UOS use only

The amount Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ granted in favor of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

may be adjusted according to rules and regulations subject to the provision of original financial receipts alongwith desired format.

\_\_\_\_\_\_\_\_\_\_\_\_

Director ORIC Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_